

JOHNSON COUNTY AMBULANCE DISTRICT

Board of Director's Meeting
Thursday, December 21, 2024

The Johnson County Ambulance District Board of Directors met on Thursday, December 21, 2024 at the district headquarters in Warrensburg.

Item 1. Call to Order and Roll Call

The chair called the board meeting to order at 7 p.m. Those present were Juanita Moore, Ray Patrick, Mary Kidd, Paul Polychronis, Violet Corbett, and Mike Wakeman.

Mike Wakeman and Violet Corbett moved to approve the agenda as presented. A vote was taken, and the agenda was unanimously approved.

Item 2: Approval of Minutes and Payment of Bills

Juanita Moore and Violet Corbett moved approval of the minutes of the November 21, 2024 open and closed board meetings as well as the November bills totaling \$539,490.51. Discussion followed. A vote was taken and the minutes and payment of bills were unanimously approved.

Item 3: Recognition of Guests and Public Comment – None

Item 4. Administrator and Financial Reports

- Acting Chief Dustin Gamblin presented the November 30, 2024 Fund Balance report as follows:

October	Fiscal Year 1/1/2024	Fund Adjustments	Profit & Loss	Fund Balance
Committed Fund Balance				
1. Line of Duty Death Fund	\$50,000	\$0	\$ 0	\$50,000
2. Insurance Benefit Fund - HRA	36,833	13,167	-16,037	33,963
3. Ambulance Purchase Fund	218,365	650,000	-210,023	658,342
4. Facility Fund	13,208	250,000	0	263,208
5. Medical Equipment Fund	0	150,000	0	150,000
6. Contingency Reserve Fund	1,000,000	0	0	1,000,000
7. GEMT Fund	169,314	0	-136,215	33,099
TOTAL	\$1,487,720			2,188,612
Assigned Fund Balance				
Capital Purchases & Projects				
Capital Computer Equipment	\$15,000	\$0	-14,947	\$53
Capital Training Equipment	20,000	10,000	30,000	0
Response Vehicles (2)	145,000	0	-132,812	12,188
House 5 Fence	6,000	0	0	6,000
2024 Lease Purchase Payment	245,000	0	-240,798	4,202
Employee Fund	2,342	0	336	2,678
TOTAL	\$433,342			\$25,121

Unassigned – General Fund Balance - \$576,115
TOTAL ALL FUNDS - \$2,789,848

- The November financial detail reports were presented for review.

Income	EMS Services	Organization	Training	Monthly Income	YTD Income	2024 Budget
Nov	\$391,316	\$100,521	\$15,436	\$507,273	\$5,874,648	\$7,448,227

Expense s	Operating	Training	Capital	Monthly Expense	YTD Expense	2024 Budget
Nov	\$479,320		\$59,466	\$538,787	\$6,619,014	\$7,448,227

YTD Profit & Loss – (\$744,367)

- Employee Fund:

	Nov	YTD
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Income	\$528	\$4,879
Expense	\$739	\$4,062
Total	-211	\$817

- November run report:
 - JCAD responded to 788 calls during November. Calls during the month included 482 emergency (911) responses, 123 immediate hospital transfers, 42 non-emergency transfers, 63 move ups; there were 2 all-calls during the month. Treated and transported calls accounted for 68.7% of the responses. November average enroute time was 1.56 minutes, and average at the scene time was 18.24 minutes. Ninety percent fractal response time was 14.38 minutes. The average enroute immediate transfer time for November was 5.27 minutes, average at the scene time was 21.01 minutes, and 90% fractal response time was 26.64 minutes. The November mileage reports show 29,727 ambulance miles, and 3,658 miles for support vehicles.
- Training Program Director Nick McDaniels gave the training center report:
 - Cohort 7-Medic: 17 students are enrolled. Hospital clinicals are ongoing.
 - Cohort 8-Medic (accelerated program): 6 students are enrolled. Graduation at 6 p.m. on January 24.
 - Fall 24 EMT: 25 of the 27 students enrolled graduated on December 11.
 - Cohort 9-Medic: 30 students are enrolled
 - November courses included: Warrensburg Christian School CPR, UCM EMT Recruitment, Knob Noster Middle School Career Day, monthly CPR.
 - Total JCAD savings for 2024: \$61,000. Total income and savings: \$524,536.35
- Gamblin updated the board on grant options, QuickBooks in-house training, and the January 31 Awards Banquet at Milestones.

Item 5. Old Business

- Following a review and discussion of the 2025 budget and related materials (Exhibit A), Juanita Moore and Violet Corbett moved that the 2025 Fiscal Year Budget be approved as printed. A vote was taken, and the 2025 Budget of \$7,286,000 was unanimously approved.

Item 6. New Business

- Acting Chief Gamblin presented 2024 budget revisions for board review and discussion (Exhibit B). Following discussion, Juanita Moore and Violet Corbett moved that the 2024 revised budget be approved as printed with total costs and expenses at \$7,063,932). A vote was taken, and the 2024 revised budget was unanimously approved as printed.
- Gamblin presented a proposal for a station alerting system upgrade. (Exhibit C). Discussion followed. Ray Patrick and Juanita Moore moved that JCAD purchase a station alerting system from US Digital Designs for a price not to exceed \$173,500 (including installation, station user training, and system training for all relevant personnel). A vote was taken, and the station alerting system purchase up to \$173,500 was unanimously approved as presented.
- Dr. Gustafson briefly addressed the board.

Item 7. Closed Session

Juanita Moore and Mike Wakeman moved that the Johnson County Ambulance Board conduct a closed meeting as permitted by law RSMo 610.021.1. The purpose of the meeting was to discuss legal matters. A roll call vote was held with Kidd, Moore, Polychronis, Corbett, Wakeman, and Patrick voting "yes." The motion to go into closed session was unanimously approved.

Item 8. Adjournment

Mike Wakeman and Paul Polychronis moved that the meeting adjourn. A vote was taken, and the adjournment of the meeting was unanimously approved. The meeting closed at 8:10 p.m. The next meeting will be Thursday, January 23, 2025 at 7 p.m. at the JCAD Headquarters Building.

Respectfully submitted,

Mary H. Kidd, Secretary