

JOHNSON COUNTY AMBULANCE DISTRICT

Board of Director's Meeting

Thursday, October 10, 2024

The Johnson County Ambulance District Board of Directors met on Thursday, October 10, 2024 at the district headquarters in Warrensburg.

Item 1. Call to Order and Roll Call

The chair called the board meeting to order at 7 p.m. Those present were Juanita Moore, Ray Patrick, Mary Kidd, Violet Corbett, Paul Polychronis, and Mike Wakeman.

Item 2. Approval of Agenda

Mike Wakeman and Juanita Moore moved to approve the agenda as presented. A vote was taken, and the agenda was unanimously approved.

Item 3: Recognition of Guests and Public Comment – None

Item 4: Approval of Minutes and Payment of Bills

Juanita Moore and Violet Corbett moved approval of the minutes of the September 26, 2024 open and closed board meetings as well as the September bills totaling \$618,002.49. Discussion followed. A vote was taken, and the minutes and payment of bills were unanimously approved.

Item 5. Administrator and Financial Reports

- Acting Chief Dustin Gamblin presented the September 30, 2024 Fund Balance report as follows:

JULY	Fiscal Year 1/1/2024	Fund Adjustments	Profit & Loss	Fund Balance
Committed Fund Balance				
1. <i>Line of Duty Death Fund</i>	\$50,000	\$0	\$ 0	\$50,000
2. <i>Insurance Benefit Fund - HRA</i>	36,833	13,167	-10,524	39,476
3. <i>Ambulance Purchase Fund</i>	218,365	650,000	-210,023	658,342
4. <i>Facility Fund</i>	13,208	250,000	0	263,208
5. <i>Medical Equipment Fund</i>	0	150,000	0	150,000
6. <i>Contingency Reserve Fund</i>	1,000,000	0	0	1,000,000
7. <i>GEMT Fund</i>	169,314	0	-93,676	75,638
TOTAL	\$1,487,720			\$2,236,664
Assigned Fund Balance				
<i>Capital Purchases & Projects</i>				
<i>Capital Computer Equipment</i>	\$15,000	0	-14,947	\$53
<i>Capital Training Equipment</i>	20,000	0	0	20,000
<i>Response Vehicles (2)</i>	145,000	0	-61,879	83,121
<i>House 5 Fence</i>	6,000	0	0	6,000
<i>2024 Lease Purchase Payment</i>	245,000	0	-240,798	4,202
<i>Employee Fund</i>	2,342	0	562	2,904
TOTAL	\$433,342			\$116,280

Unassigned – General Fund Balance - \$483,026

TOTAL ALL FUNDS - \$2,835,970

- The September financial detail reports were presented for review.

Income	EMS Services	Organization	Training	Monthly Income	YTD Income	2024 Budget
Sept	\$320,003	\$16,299	\$87,304	\$423,606	\$4,813,783	\$7,448,227

Expenses	Operating	Training	Capital	Monthly Expense	YTD Expense	2024 Budget
Sept	\$539,602		\$77,921	\$617,523	\$5,400,933	\$7,448,227

YTD Profit & Loss – (\$587,150)

- Employee Fund:

	Sept	YTD
Income	\$781	\$3,667
Expense	\$476	\$2,975
Total	\$305	\$ 692

- September run report:

- o JCAD responded to 857 calls during September. Calls during the month included 517 emergency (911) responses, 129 immediate hospital transfers, 35 non-emergency transfers, 92 move ups; there were 2 all-calls during the month. Treated and transported calls accounted for 64.5% of the responses. September average enroute time was 1.6 minutes, and average at the scene time was 23.77 minutes. Ninety percent fractal response time was 15.18 minutes. The average enroute immediate transfer time for September was 5.88 minutes, average at the scene time was 22.72 minutes, and 90% fractal response time was 27.36 minutes. The September mileage reports show 33,174 ambulance miles, and 4,109 miles for support vehicles.

- Training Program Director Nick McDaniels gave the training center report:

- o Cohort 7-Medic: 17 students are enrolled. Hospital clinicals are ongoing.
- o Cohort 8-Medic (accelerated program): 6 students are enrolled. Hospital clinicals are ongoing.
- o Fall '24 EMT: 27 students are enrolled.
- o Cohort 9-Medic: 30 students are enrolled
- o September courses included: Sim X Demo with Warrensburg High School; emergency pediatric care; Central Dispatch new-hire orientation to JCAD; 2 week new hire academy; monthly CPR; BLS instructor course; case study review with staff.
- o Total JCAD savings for 2024: \$60,200. Total income and savings: \$501,597.16

- Acting Chief Gamblin presented the revised 2025 Budget draft summary for consideration. (Exhibit A) The 2025 budget will be considered at a future meeting.
- Board president Ray Patrick thanked JCAD staff.

Item 6. New Business

- Mike Wakeman and Juanita Moore moved that the *Community National Bank & Trust CD* be withdrawn upon the October 15, 2024 maturity date and that the funds be moved to the district investment account with MOCAAT. A vote was taken, and the board unanimously approved that the money from the Community National Bank & Trust be moved to MOCAAT.
- Gamblin presented materials related to the renewal of *medical and ancillary insurance benefits*. (Exhibit B). Discussion followed. Mike Wakeman and Juanita Moore moved that JCAD transition the medical insurance coverage to United Healthcare, that the ancillary insurance be renewed with Metlife, and that Option 2 for short-term disability be accepted which will increase coverage to 60% of weekly pay (maximum of \$1,200 per week). A vote was taken, and the medical and ancillary insurance benefits with United Healthcare and Metlife were unanimously approved as moved.
- Board members considered the *2025 Wage and Benefit proposal*. (Exhibit C). Following discussion of the proposal which includes a 3% base wage increase and the creation of employee benefits classes, Mike Wakeman and Violet Corbett moved that the Wage and Benefit for 2025 be approved as presented. A vote was taken, and the 2025 wage and benefit proposal was unanimously approved as printed.
- Dr. Gustafson briefly addressed the board.

Item 7. Closed Session

Violet Corbett and Juanita Moore moved that the Johnson County Ambulance Board conduct a closed meeting as permitted by law RSMo 610.021.1, 3, 13. The purpose of the meeting was to discuss legal and personnel matters. A

roll call vote was held with Kidd, Moore, Polychronis, Wakeman, Corbett, and Patrick voting “yes.” The motion to go into closed session was unanimously approved.

Item 8. Adjournment

Juanita Moore and Violet Corbett moved that the meeting adjourn. A vote was taken, and board members unanimously approved adjournment. The meeting adjourned at 9:20 p.m. The next meeting will be Thursday, November 21, 2024 at 7 p.m. at the JCAD Headquarters Building.

Respectfully submitted,

Mary H. Kidd, Secretary