

JOHNSON COUNTY AMBULANCE DISTRICT

Board of Director's Meeting
Thursday, November 20, 2025

The Johnson County Ambulance District Board of Directors met on Thursday, November 20, 2025 at the district headquarters in Warrensburg.

Item 1. Call to Order and Roll Call

Board Chair Ray Patrick called the board meeting to order at 7 p.m. Board members present included Ray Patrick, Juanita Moore, Mike Wakeman, Violet Corbett, and Mary Kidd. Paul Polychronis was absent.

Item 2. Approval of Agenda

Mike Wakeman and Violet Corbett moved to approve the revised agenda as presented. A vote was taken, and the agenda was unanimously approved.

Item 3: Recognition of Guests and Public Comment - none

Item 4: Approval of Minutes and Payment of Bills

Juanita Moore and Violet Corbett moved approval of the minutes of the October 23, 2025 open and closed board meeting as well as the October bills totaling \$688,614.14. Discussion followed. A vote was taken and the minutes and payment of bills were unanimously approved.

Item 5. Old Business

- Chief Gamblin presented the *Employee Pay Scale Proposal* (Exhibit A). After discussion and a review of the related materials, Mike Wakeman and Juanita Moore moved approval of the employee pay scale proposal and accompanying implementation plan as printed, with an effective date of January 1, 2026. A vote was taken, and the pay scale was unanimously approved.

Item 6. New Business

- The *2026 Draft Budget* (Exhibit B) was presented for consideration. Gamblin reviewed the proposed budget details, and discussion followed. The final 2026 budget proposal will be presented at the next board meeting.
- Board members discussed the *EMT & Paramedic Book Purchase Approval Request* (Exhibit C). Juanita Moore and Violet Corbett moved to approve the purchase of 75 Paramedic book bundles and 50 EMT book bundles at a cost of \$35,901.56. A vote was taken, and the book bundle purchases were unanimously approved.
- Chief Gamblin called attention to the *2025 Budget Amendment 2025-1* (Exhibit D). Following discussion, Mike Wakeman and Juanita Moore moved to amend the 2025 capital budget by adding \$113,000 to cover the full cost for purchase of six LUCAS devices. Once the federal reimbursement is received, the net cost for the project will be \$11,665.91. A vote was taken, and the board unanimously approved the 2025 budget amendment for the purchase of six LUCAS devices.

Item 7. Administrative and Financial Reports

- Chief Dustin Gamblin presented the October 31, 2025 Fund Balance report as follows:

<i>Fund Name</i>	<i>Fiscal Year 1/1/2025</i>	<i>Fund Adjustments</i>	<i>Profit & Loss</i>	<i>Fund Balance</i>
Committed Fund Balance				
1. <i>Line of Duty Death Fund</i>	\$50,000			\$50,000
2. <i>Insurance Benefit Fund - HRA</i>	0			0
3. <i>Ambulance Fund</i>	660,374		-330,000	330,374
4. <i>Facility Fund</i>	263,208		-172,911	90,297
5. <i>Medical Equipment Fund</i>	150,000		-55,188	94,812
6. <i>Contingency Reserve Fund</i>	1,000,000			1,000,000
7. <i>GEMT Fund</i>	0			0

TOTAL	\$2,123,582			\$1,565,483
Assigned Fund Balance				
2025 Lease Purchase Payment	\$240,000	0	-239,519	\$481
Employee Fund	0	0	0	0
TOTAL	\$240,000			\$481

Unassigned - General Fund Balance - \$1,997,214

Total all Funds - \$3,563,178

- The October financial detail reports were presented for review.
 - Revenue - \$796,267.41
 - Expenditures - \$685,979.77
 - Capital - 0
 - Net Revenue - \$110,287.64

Deputy Chief Ben Minks presented the October run report for review:

- JCAD responded to 824 calls during October. Calls during the month included 494 emergency (911) responses, 143 immediate hospital transfers, 52 non-emergency transfers, 67 move-ups; and 1 all-call. October reports indicate 551 total transports for the month. Treated and transported calls accounted for 66.87% of the responses. October average enroute time was 1.71 minutes, and the average time at the scene was 17.14 minutes. Ninety percent fractal response time was 14.49 minutes. The average enroute immediate transfer time for October was 5.75 minutes, average time at the scene was 19.87 minutes, and 90% fractal response time was 28.97 minutes. The October mileage reports show 31,701 ambulance miles, and 7,634 miles for support vehicles.

Due to another commitment, Mike Wakeman left the meeting at 7:40 p.m.

Education Chief Nick McDaniels gave the training center report:

- Cohort 9-Medic (28): graduation is planned for November 21.
- Cohort 10: 28 students participating in ongoing hospital clinicals.
- Fall EMT: 29 students enrolled.
- Cohort 11: Enrolling for December, 2025 (38 students currently enrolled)
- Spring 2026 EMT: 10 students are currently enrolled.
- October TC activities included: AMLS (x2), Kingsville career day, rescue task force training (x3 shifts), monthly CPR, BLS instructor, Central Missouri Credit Union CPR/BFA Awareness.

Chief Gamblin announced that the filing date for director positions for sub-districts 3 and 6 will begin December 9.

Dr. Gustafson was invited to address the board.

Item 8. Closed Session

Juanita Moore and Violet Corbett moved that the Johnson County Ambulance District Board conduct a closed meeting as permitted by law RSMo 610.021.3. The purpose of the meeting was to discuss personnel matters. A roll call vote was held with Kidd, Moore, Patrick, and Corbett voting “yes.” The motion to go into closed session was unanimously approved.

Item 9. Adjournment

Juanita Moore and Violet Corbett moved the meeting adjourn. A vote was taken, and the adjournment was unanimously approved. The meeting closed at 8:10 p.m. The next meeting will be Thursday, December 18, 2025 at 7 p.m. at the JCAD Headquarters Building.

Respectfully submitted,

Mary H. Kidd, Secretary