Part Time Emergency Medical Technician

Reports To: Captain
Department: Operations
Employment Type: Part Time
FSLA Status: Exempt

Position Summary

The Part-Time Emergency Medical Technician (EMT) provides emergency medical care and patient transport as part of the District's team-based emergency response system. EMTs are expected to deliver patient-centered care within the EMT scope of practice and operational protocols. Part-time EMTs must submit a minimum of 48 hours of availability per month, by the 15th of the preceding month, for scheduling purposes.

Essential Duties & Responsibilities

- Respond promptly and safely to emergency calls for service and provide patient care within EMT scope, protocols, and direction from higher medical authority.
- Perform patient assessment and initiate appropriate treatment, including BLS interventions, oxygen administration, bleeding control, splinting, and approved protocols.
- Safely lift, move, and transport patients using proper body mechanics and equipment, with or without reasonable accommodation.
- Accurately document all patient contacts and clinical interventions in accordance with EMS regulations, protocols, and privacy standards.
- Assist Paramedics and other licensed providers as requested and within EMT licensure limits, always following chain of command.
- Conduct daily vehicle and equipment checks; maintain readiness, cleanliness, and adequacy of supplies.
- Comply with all District, state, and federal regulations, policies, and procedures.
- Maintain professionalism and provide excellent customer service in all interactions.
- Participate in required training, quality assurance, and continuing education programs.
- Perform other related duties as assigned.

Required Qualifications

- High school diploma or GED.
- Valid Missouri Class E or higher driver's license.
- Current Missouri EMT license.
- Current AHA BLS Provider certification (or equivalent).

Preferred Qualifications

- Prehospital Trauma Life Support, Emergency Vehicle Operator Safety, Emergency Pediatric Care, ICS 100/200/700/800, and Haz-Mat Awareness certifications.

- Preferred certifications may be obtained within the first year of employment per District policy.

Physical Requirements

- Ability to frequently lift and carry up to 200 pounds with assistance, with or without reasonable accommodation.
- Ability to perform prolonged standing, walking, bending, kneeling, climbing, and operate in confined, stressful, or hazardous environments.
- Ability to work in varied weather conditions and to wear PPE for extended periods.
- The above functions are essential job requirements.

Work Schedule and Environment

- 12-hour or 24-hour rotating shifts, including nights, weekends, and holidays, per District scheduling standards.
- Part-time EMTs must provide at least 48 hours of shift availability per month, scheduled according to needs and applicable labor law.
- Work is primarily field-based, with frequent exposure to hazards and emotionally stressful situations.

Knowledge, Skills & Abilities

- Knowledge of EMS protocols; basic anatomy, physiology, treatment, and medical terminology.
- Ability to remain calm, make sound decisions, and work effectively under pressure.
- Excellent verbal and written communication skills, customer service, and teamwork.
- Proficiency in operating EMS technology and equipment.

Performance Expectations

- Provides high-quality, compassionate care per protocol and District standards.
- Occurs and maintains operational readiness, timely documentation, and a professional presence.
- Participates actively in safety, training, and quality improvement initiatives.

Chain of Command

- Reports to: Field Training Officer (probation), Captain, Battalion Chief, Deputy Chief, EMS Chief.

Disclaimer & At-Will Employment Statement

This job description describes the general nature of the work performed and does not represent an exhaustive list of duties. Employment is at-will and may be terminated by either party, with or without cause or notice, except as may be set forth by collective bargaining or written agreement.